

NCMC Submitted Reports
2nd Quarter Board Meeting, August 4, 2008
Lake Wheeler Park, Raleigh, NC, 10:30am

President: Troy Burton, Mordecai Historic Park, Raleigh, president@ncmuseums.org

- During the previous quarter completed or worked on the following tasks:
- Worked with local arrangements chairs of NCMC and SCFM to facilitate annual meeting next year.
- Worked with webmaster and PR chair to make requested changes to contract and forwarded to board for electronic approval.
- Worked with Treasurer to prepare requested changes to 2008-2009 annual budget and forwarded to NCMC board for electronic approval.
- Received quotes for reprinting NCMC brochure as well as identified remaining copies with membership chair.
- Worked with NC Arts Council, NCMC treasurer, and NCMC Arts Chair to finalize NC Arts grant for conference.
- Responded to request from the American Institute of Conservation for \$300 relief funds to Iowa for electronic vote by NCMC Board.
- Worked with Lake Wheeler Park to identify meeting locale at lake conference center for August 4th meeting.

Vice President: Richard Sceiford, Carolina Civic Center, Lumberton, vicepresident@ncmuseums.org

FOCoS

The Cherryville Museum, managed by the Cherrvyville Historic Association, was visited April 23 and 24 by FOCoS consultants Bill Cissna and John Cope. A final site visit evaluation has been completed and forwarded to the Historic Association. The National Climatic Data Center in Asheville site visit was rescheduled from May 13-15 to August 5-6. This will be conducted by John Campbell of the NC Museum of History, who will be assessing and advising on issues related to collections management, including acquisitions or donations made to the NCDC by donors. The other consultant, Sara Capps of the NC Museum of Forestry, will assess and advise regarding how best to display the collection in the current and/or possible new location for the museum. Both will also be advising, to a lesser extent, about organizational issues around collections and display in relation to the NCDC's plan for a possible move to a different and larger location.

An information session about FOCoS was conducted at the 2008 annual conference in Fayetteville.

Currently developing an evaluation form to be sent to each participating site, as well as consultants, to gain input about successes and areas for improvement associated with the FOCoS program.

Stunningly, one dozen FOCoS applications were submitted for the current year. These have been forwarded to the review panel which will meet following the Aug. 4

board meeting to determine two finalists. In addition to Kathryn Beach and Terra Schramm, Edith Brady also will join the panel.

Operating Guidelines

All edits have been incorporated and will be forwarded to the board in advance of the Aug. 4 meeting, at which time this item will be placed on the business agenda for a vote.

Long-range Planning

The ad hoc long-range planning committee has been meeting regularly and is preparing a survey to be distributed to membership gaining valuable input regarding organizational strengths and weaknesses, membership benefits, professional development, communication issues and the annual meeting. This effort is ongoing but the results of the survey, as well as new long-range strategic plan, will likely be presented to board and NCMC membership at the 2009 annual conference.

Treasurer: Julie Bledsoe Thomas, N.C. Historic Sites, Greenville,
treasurer@ncmuseums.org

We are doing well financially, mostly due to the profit made from the annual conference. Also, membership renewals were \$3000 OVER the budgeted amount. Way to go, Membership Chair!

Assets

Checking Account	\$10,767.32
Money Market	\$50,482.37
Savings	\$ 25.16
MFS Investment Management	<u>\$ 3,283.00</u>
Total Assets	\$64,557.85

Fiscal Year 07-08 YTD Budget
Fiscal Year July 1 - June 30

	FY 2008 Budget	YTD 07-08 Actuals	
Income/Resources			
Dividend Income	\$2,500.00	2,209.14	290.86
Annual Meeting	\$16,000.00	18,274.60	(2,274.60)
Silent Auction	\$600.00	620.40	(20.40)
Membership Dues	\$6,700.00	9,878.00	(3,178.00)
Grant	\$1,000.00	1,000.00	0.00
Enterprise Income			0.00
Professional Development			0.00
Income - Unassigned			0.00

			0.00
Total Income	\$26,800.00	\$31,982.14	(5,182.14)
Budgeted Expenses			
ANNUAL MEET.	\$16,000.00	17,749.40	(1,749.40)
Arts Day Sponsorship		500.00	(500.00)
AWARDS	\$650.00	168.62	481.38
Bank Chrg	\$100.00	86.75	13.25
Board Mtg.	\$500.00	568.87	(68.87)
Database	\$800.00	837.50	(37.50)
DIRECTORY	\$1,750.00	1,950.57	(200.57)
FOCOS EXP	\$900.00	383.12	516.88
GOV Affairs	\$500.00		500.00
MEMBERSHIP	\$350.00	25.15	324.85
NEWSLETTER			0.00
Nominating	\$75.00		75.00
Office Supplies	\$100.00	66.00	34.00
POSTAGE	\$150.00	61.92	88.08
President	\$75.00		75.00
Prof. Dev. (JIMI)	\$575.00	550.00	25.00
SEMC	\$500.00	569.18	(69.18)
Student Affairs	\$750.00	675.00	75.00
Web Contract	\$2,500.00	2,500.00	0.00
Web Server	\$125.00	173.70	(48.70)
Tax	\$400.00	558.00	(158.00)
Expense - Unassigned			
Total Expense	\$26,800.00	\$27,423.78	(623.78)
Balance	0.00	4,558.36	

Standing Committee Chairs

Annual Meetings: Courtney Hybarger, President James K. Polk State Historic Site, Pineville, annualmeeting@ncmuseums.org

The Local Arrangements committee for the upcoming joint conference has been finalized. Our first meeting is August 12 at the Levine Museum of History. The contracts for the hotels and the conference center have been completed and signed. Julie and I will need to speak about streamlining payment methods between NCMC and SCFM. We thought it would be easiest to have SC make the initial payments for all the SC functions and the same for NC. Julie and Sarah Wooton, the SCFM treasurer need to link up and discuss payments.

We also are in the process of interviewing candidates for the paid internship opportunity. The incumbent will be paid a stipend to organize mailings, payments, and help at the conference.

We are still finalizing and compiling tours for Wednesday the 4th and the progressive dinner on Thursday the 5th. I will send the minutes from our meeting out to the Board.

Archives: Harry Warren, N.C. Museum of Forestry, Whiteville, archives@ncmuseums.org

No report submitted.

Awards: Jenean Todd , Cape Fear Museum, Wilmington, awards@ncmuseums.org

No report submitted.

Directory: Catherine Coulter, Rocky Mount Arts Center at the Imperial Centre for Arts and Sciences, directory@ncmuseums.org

There is no new information to report at this time concerning the Directory.

Governmental Affairs: Edith Brady, High Point Museum, High Point, govaffairs@ncmuseums.org

I attended NC Arts Day on Tuesday, May 13 and wrote a short article for the summer newsletter about the event.

I prepared the following text regarding NC Museum Week to be sent out through the NCMC announcement list:

Get ready for NC Museums Week!

Governor Easley has declared May 18-24, 2008 as Museum Week in North Carolina. This is a perfect opportunity for every museum in North Carolina to promote the impact we have on our respective communities. Consider distribute a press release and writing to your government representatives extolling the virtues of your museum. Then encourage your members and volunteers to write similar letters describing how much your museum means to them. To assist you in this endeavor, NCMC is making available to our members a copy of the proclamation and a letter with talking points from Troy Burton, NCMC President.

The proclamation was made available to members in the form of a PDF.

Richard Sceiford asked me to sit on the FOCoS review panel, and I have read the applications in preparation for our meeting.

Membership Development: Terra Schramm, N.C. State Capitol, Raleigh,
membership@ncmuseums.org

Since the May Board meeting, I have processed:

- 1 new student memberships; 0 renewals (**\$5**)
- 1 new individual memberships; 15 renewals (**\$340**)
- no new Institutional memberships (0-\$50,000); 2 renewals (**\$102**)
- no new Institutional memberships (\$50,001-100,000); 1 renewal (**\$75**)
- no new Institutional memberships (\$100,001- \$250,000); 2 renewals (**\$200**)
- 1 new Institutional membership (\$250,001-\$500,000); 5 renewals (**\$900**)
- no new Institutional memberships (\$500,001- \$1,000,000); no renewals
- no new Institutional memberships (over \$1,000,000); no renewals
- no new Vendor memberships, no renewals

TOTAL: 3 new memberships, 25 renewals (\$1,622)

Newsletter: Kyle Bryner, Museum of Anthropology, Winston-Salem,
newsletter@ncmuseums.org

The Summer 2008 newsletter was posted to the NCMC website on July 1, 2008. The Autumn 2008 issue date will be September 5 and will cover museum news and calendar events between October 15 and January 15. We also have new masthead art on the newsletter thanks to former newsletter editor Lisa Colwell.

A reminder will be sent via the announcement list about 2 weeks before the September 5 submissions deadline.

Nominating: Lindsey Lambert, Brock Museum, Greensboro College, Greensboro,
nominating@ncmuseums.org

Per the NCMC Operating Guidelines, the following NCMC Board positions are to be filled in odd-numbered years (such as 2009): President, Vice-President, Treasurer, Secretary, Awards Chair, Directory Chair, Membership Development Chair, Nominating Chair, Public Relations Chair, and Student Affairs Chair. Terms of service for those positions are two years.

Although elected by the NCMC membership at large, nomination to the positions of treasurer, vice-president, president, and immediate past president traditionally follows a hierarchical order of progression which begins with the secretary position.

I will soon begin contacting individuals currently holding the positions of Awards Chair, Directory Chair, Membership Development Chair, Nominating Chair, Public Relations Chair, and Student Affairs Chair to determine if they are interested in (and eligible for) continuing with those roles for another term. (Only four consecutive years may be spent in any of the chair positions. A person may serve more than four in a chair position assuming they rotate out of and then back into said position.)

An online form is now available for persons who are interested in potentially serving on the board. The completed form submits back to the Nominating Chair for

further consideration. The form is available via the NCMC website under the “Board” and “Contact Us” pages.

Per the NCMC Operating Guidelines, as Nominating Chair I will draft a notice to solicit candidates for nominations to positions scheduled for election at the 2009 Annual Meeting. Said notice will also be designed to help to build a list of persons potentially interested in serving on the Board in future years.

Said notice will be ready to send out in the near future and will be sent via email to all members in good standing for whom we have email addresses. Arrangements will also be made to include said notice on the NCMC web site and to include said notice in the Autumn issue of the NCMC newsletter. Nominations for candidates will be due prior to the next NCMC Board meeting, and the slate of nominees will be presented to the Board at that time.

Professional Development: Kathryn Beach, Museum of the Cape Fear, Fayetteville
profdevelop@ncmuseums.org

I have been working with Chris Cicimurri, SCFM professional development chair on the joint 2009 meeting. A call for session proposals was posted on the NCMC and SCFM websites along with suggestions for session topics and a description of how we hope to arrange this year’s sessions. The same information was sent out to both organizations’ list serves. I have received some calls and e-mails concerning sessions. Proposals are due August 7. I will be meeting with the South Carolina committee and the North Carolina local arrangements committee on August 12 in Rock Hill.

Rich Sceiford sent this spring’s FOCO applications for review. I have read and rated them and will be meeting with the rest of the committee to select an institution for a consult after this board meeting.

Public Relations: Jeff Bockert, Site Specialist, N.C. Dept. of Cultural Resources, Goldsboro, publicrelations@ncmuseums.org

Compiled and edited the weekly NCMC *Events Across the State* e-mail announcements.

SEMC Representative: Dusty Wescott, N.C. Museum of History, Raleigh
semcrep@ncmuseums.org

There is nothing to report from SEMC.

Student Affairs: Peter Koch, Mountain Heritage Center, Cullowhee, and **Sarah Cunningham**, Student, UNC Greensboro, students@ncmuseums.org

No report submitted.

Section Chairs

Art Section: Lisë Swensson, Hickory Museum of Art, art@ncmuseums.org

Report submitted after August 4 meeting.

I've submitted an evaluation to the NCAC for the \$1,000 we received for art scholarships and have sent out an Art Section e-news to members of the Art Section, encouraging them to send art session proposals for our March '09 conference.

Children's Section: Joseph Lee, The Children's Museum of Wilmington,
childrens@ncmuseums.org

No report submitted.

History Section: Harold Jacobson, Roanoke Canal Museum & Trail, Roanoke Rapids,
history@ncmuseums.org

The History Section will be meeting in the near future.

Science Section: Leigh Lasher White, Rocky Mount Children's Museum and Science Center at the Imperial Centre, science@ncmuseums.org

I have been in contact with several members of the NC Grassroots Science Museums Collaborative - Professional Development Committee to work together to acquire presenters for the Annual Conference and bolster science members attendance for the conference.

JIMI/NCECHO, Martha Battle Jackson, NC Historic Sites

Peter S. LaPaglia, one of the founders of the Jekyll Island Management Institute (JIMI), died on 8 June 2008 following a short illness. Before his death, he worked to complete the schedule for JIMI 2009 and confirmed the faculty.

Currently I am working with the Southeastern Museums Conference (SEMC) to confirm major partners for JIMI 2009. Major partners donate \$1,000 to make tuition more affordable for all participants and to allow for scholarships.

As mentioned previously, rising gas prices and travel costs have forced us to increase tuition rates beginning with JIMI 2009. Rates will increase from \$550 to \$600 for SEMC members and from \$660 to \$650 for non-SEMC members.

JIMI 2009 has been advertised through NCMC publications as well as AAM, AALSH, SEMC and other regions.

The dates for JIMI 2009 are January 20-27, 2009.